



This form should be completed to provide details of a new project where an initial indication of price is required for a Q Structural Defects Warranty. Please note, further information will be required if you decide to proceed with Q and obtain a formal quotation. Please complete this form as far as possible and submit electronically together with any supporting information to client@qassurebuild.co.uk. If you have any queries using this form, or if you have any queries relating to the policy type you require, you can contact our team on 0333 577 2800.

Applicant Contact Details

Date	<input type="text"/>	Company Name	<input type="text"/>
Person making this Application	<input type="text"/>	On behalf of	<input type="checkbox"/> Developer/Client <input type="checkbox"/> Builder
Contact E-mail Address	<input type="text"/>	Tel	<input type="text"/>

Developer / Client Details

Please note: The Developer / Client is the company or person who owns the land where the site will be built and will be selling/retaining the units. Where the policy is for Affordable Housing, the Client will be the Housing Association / Registered Social Landlord managing the units. Where the policy is for Private Rental Sector, the Client will be the private landlord which is managing the units.

Name of Developer / Client	<input type="text"/>	Company No:	<input type="text"/>	
Contact Address (including Postcode)	<input type="text"/>			
How many years of experience does the company have in housebuilding?	<input type="text"/>			
Within the last year :	How many units has the company built?	<input type="text"/>	How many warranty claims has the company had?	<input type="text"/>
Within the last 5 years :	How many units has the company built?	<input type="text"/>	How many warranty claims has the company had?	<input type="text"/>
Have you ever been refused cover by a warranty provider?	Yes <input type="checkbox"/> No <input type="checkbox"/>			
Other warranty providers you are registered with:	<input type="text"/>			

Is the company an SPV? Yes ☐ No ☐ *If the company has been setup for one specific project, a Cross Company Guarantee will be required.*

Please provide details of the company which will provide the Cross Company Guarantee:

Full Company Name:	<input type="text"/>	Companies House Registration No:	<input type="text"/>
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Builder Details

Please note, the Builder named below must register with Q to construct any properties covered by The Q Policy.

Name of Builder	<input type="text"/>	Company No:	<input type="text"/>	
Contact Address (including Postcode)	<input type="text"/>			
How many years of experience does the company have in housebuilding?	<input type="text"/>			
Who will be in charge of the construction process?	<input type="text"/>	Years' Experience:	<input type="text"/>	
Please provide details of their qualifications (NVQ, HNC, Degree etc.)	<input type="text"/>			
Does the company have a formal Quality Control process / policy?	If yes, please provide a copy		Yes <input type="checkbox"/> No <input type="checkbox"/>	
Within the last year :	How many units has the company built?	<input type="text"/>	How many warranty claims has the company had?	<input type="text"/>
Within the last 5 years :	How many units has the company built?	<input type="text"/>	How many warranty claims has the company had?	<input type="text"/>
Have you ever been refused cover by a warranty provider?	Yes <input type="checkbox"/> No <input type="checkbox"/>			
Other warranty providers you are registered with:	<input type="text"/>			



Policy Type Required

Please select The Q Policy cover you require for this project.

If you require more than one policy type, please tick more than one box and then provide further details in the description of the site below.

- | | |
|---|---|
| <input type="checkbox"/> The Q Policy – Residential (for Open Market)
(Open Market Properties for private sale) | <input type="checkbox"/> The Q Policy – Bespoke
(Private Client Contract purchase) |
| <input type="checkbox"/> The Q Policy – Affordable Housing
(Affordable Housing built by/for and to be managed by HA / RSL etc.) | <input type="checkbox"/> The Q Policy – Private Rental Sector
(Residential units built for/by landlords for private rental) |
| <input type="checkbox"/> The Q Policy – Commercial
(Non-residential properties for commercial landlords) | |

If you're not sure what policy you need or if an appropriate policy type is not listed above, please contact Q Customer Services on 0333 577 2800.

Project Details

Site Name & Address
(including Postcode)

Please provide a brief description of the site (including previous use and details of any existing structures to be retained, where applicable)

Site GDV

£

Site Rebuild Value

£

Site Construction Value

£

If there is a retained building, please specify the value of the existing elements:

£

Expected Start Date of Works

Expected Duration (months)

Have works on site started?

Yes

☐

No

☐

If commenced, current Stage of works

Total number of residential units

Total number of non-residential units

Total number of single structures

Total floor area (m²)

Max. number of storeys above ground

Max. number of storeys below ground

Is the project phased?

Yes

☐

No

☐

If YES, anticipated number of phases

No. of units in first phase

Is there any element of refurbishment or conversion? If YES, please provide details below

Yes

☐

No

☐

Age of existing building

Is the building listed?

Yes

☐

No

☐

Current use of building

Has a condition survey been carried out?

Yes

☐

No

☐

Do any single units, blocks or buildings have a construction cost higher than £1,000,000?

Yes

☐

No

☐

Do any single units, blocks or buildings have a construction cost higher than £5,000,000?

Yes

☐

No

☐

Are any units attached or structurally connected to any other structures (existing or planned) that **are not included** in this application? If YES, please provide details below

Yes

☐

No

☐

Are there any elements of Mixed Use involved in this project? If YES, please provide details below

Yes

☐

No

☐

Please provide a **Plot Schedule** with the individual plot details for this project

Included

☐

Q has a template schedule with the details required, however we can also accept if you have the same information in your own format.



Professional Team

Architect	<input type="text"/>	Website	<input type="text"/>
Engineer	<input type="text"/>	Website	<input type="text"/>
Building Control	<input type="text"/>	Website	<input type="text"/>

Construction Type

Cavity Masonry	<input type="checkbox"/>	Timber Frame	<input type="checkbox"/>
Light Steel Framed	<input type="checkbox"/>	Concrete Frame	<input type="checkbox"/>

Modern Method of Construction or **Other** (please describe):

Foundation Type

Strip/Trench Fill	<input type="checkbox"/>	Engineered Fill	<input type="checkbox"/>	Basement(s)	<input type="checkbox"/>
Piled / Vibro	<input type="checkbox"/>	Dynamic Compaction	<input type="checkbox"/>	Grouting Raft	<input type="checkbox"/>

Other (please describe):

Cladding Type

Brick	<input type="checkbox"/>	Stone	<input type="checkbox"/>	Curtain Walling	<input type="checkbox"/>	Prefabricated	<input type="checkbox"/>
Concrete	<input type="checkbox"/>	Metal	<input type="checkbox"/>	Glass	<input type="checkbox"/>	Not Applicable	<input type="checkbox"/>

Other (please describe):

Roof Type

Tiles	<input type="checkbox"/>	Slate	<input type="checkbox"/>	Corrugated Sheet	<input type="checkbox"/>	Single Ply Membrane	<input type="checkbox"/>
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Other (please describe):

Site Conditions

Greenfield	<input type="checkbox"/>	Brownfield	<input type="checkbox"/>	Previously commercial	<input type="checkbox"/>
Sloping site	<input type="checkbox"/>	Cliff top	<input type="checkbox"/>	Mining area	<input type="checkbox"/>

Existing Structure (conversion) ☐ Other (please describe):

Any Contaminated Land? Yes ☐ No ☐ If yes, provide details:

Site Exposure

Sheltered	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe	<input type="checkbox"/>
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Drainage

Soil Drainage:	Main Sewer	<input type="checkbox"/>	Septic Tank	<input type="checkbox"/>	Cesspool	<input type="checkbox"/>
Surface Water Drainage:	Main Sewer	<input type="checkbox"/>	Soakaway	<input type="checkbox"/>	Collection System	<input type="checkbox"/>

Other Risk Areas

Any underfloor heating?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	If yes, is it:	Wet	<input type="checkbox"/>	Dry	<input type="checkbox"/>
Any basements?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	If yes, are they habitable?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Any rooflights?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	If yes, provide details:	<input type="text"/>			
Any flat roofs?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	If yes, provide details:	<input type="text"/>			

**Open Market Residential Properties only – Customer Deposit Protection**

Will you take Customer Deposits or pre-payments for this site? Yes ☐ No ☐

Under the Consumer Code for New Homes, Developers are required to confirm how Customer Deposits will be protected.

Please confirm how Customer Deposits are to be protected for this site:

☐ Developer to purchase Deposit Protection Insurance under Section 1 of The Q Policy

OR ☐ Deposits to remain in Solicitor Client Account until Completion of Sale

Affordable Housing projects only – Additional Questions

Do you require Financial Loss Cover (which covers the build period)? Yes ☐ No ☐

Please confirm sum to be insured: Open Market Sales Value ☐ Rebuild Value ☐ Construction Value ☐

Private Rental Sector projects only – Additional Questions

Do you require Loss of Rent cover? Yes ☐ No ☐

Please confirm sum to be insured: Open Market Sales Value ☐ Rebuild Value ☐ Construction Value ☐

Commercial Property projects only – Additional Questions

Do you require Loss of Rent cover? Yes ☐ No ☐

Do you require Insolvency Cover (to cover the Defects Liability Period)? Yes ☐ No ☐

Please confirm sum to be insured: Rebuild Value ☐ Construction Value ☐

Conditions & Declaration

Initial prices and quotations for Structural Defects Warranties, products or services relating to the site will be issued on the understanding that the information provided on this form is correct. Should any information subsequently change or prove to be inaccurate, Q reserves the right to amend quotations or cancel registrations.

Binding quotations are made based on the Developer and/or Builder being fully registered with Q, and signing up to and complying with the Q Terms of Business Agreement. If the Developer or Builder cancels or does not renew their Q Registration when it is due, before all plots on the quoted development are completed, Q reserves the right to withhold Insurance Certificates and Cover Notes, and may also withdraw or amend any quotation.

Have you or any director, partner, individual or organisation referenced within this form, to the best of your knowledge:

Sustained any losses or had any claims in the last five years which would be covered by this insurance? Yes ☐ No ☐

Ever been refused property insurance or had any special terms imposed by an insurer? Yes ☐ No ☐

Ever been convicted or is there any prosecution pending for any offence involving dishonesty of any kind? Yes ☐ No ☐

Ever been prosecuted or received notification of intended prosecution under the Health & Safety at Work Act 1974 or Consumer Protection Act? Yes ☐ No ☐

Ever been involved with a company which has been placed in liquidation or ever been declared bankrupt? Yes ☐ No ☐

By signing this form, I hereby declare that the information I have given to obtain pricing from Q, to the best of my/our knowledge and belief, is correct and complete and I understand the consequences of non-disclosure as outlined at the beginning of this form. I have read over all the statements and particulars provided in this form and I declare that to the best of my knowledge and belief they are correct and that no material fact has been omitted, misrepresented or mis-stated.

I believe that I have made a fair presentation of the risk by disclosing all material matters which I know or ought to know or, failing that, by providing sufficient information to put a prudent insurer on notice that it needs to make further enquiries in order to reveal material circumstances. (If you are unsure whether to disclose any information, please contact us at client@qassurebuild.co.uk).

Name

Position in Company

Signature

Date

***If you need any assistance completing this form, please call 0333 577 2800 and ask for Q Customer Services.
Please email your completed form and supporting information (plans, drawings, reports) to client@qassurebuild.co.uk***